



# Sacramento Legal Secretaries Association presents

## **LUNCH LESSONS**



**Date:** March 23, 2010\*  
**Time:** 12-1 p.m.  
**Location:** McDonough Holland & Allen  
500 Capitol Mall, 18<sup>th</sup> Floor  
Sacramento, CA 95814  
*(Public parking is available in the building for a fee.)*  
**Cost:** \$15 LSI Members, \$17 Non-Members\*\*



*Vendor Sponsor:  
OnDemand Legal, Inc.*

**TOPIC:** *"Administration of an Arbitration"*

**SPEAKER:** *Shayne M. Corriea*

Shayne M. Corriea has been with JAMS for 10 years starting as a client coordinator. Her current role is that of Senior Case Manager where she manages the business practices of two local neutrals, participates in the General Arbitration Demand team and General Inquire team and is the Northern California Fast Track Program Administrator. Her position has allowed her to create great relationships with clients and legal professionals through the mediator/arbitrator selection and case setting process. Shayne is a native of Sacramento and is active in the community.

*1 hour MCLE and CCLS Credit*



Name: \_\_\_\_\_  
Firm: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
SLSA Member?  YES  NO  
Check here for membership information

**Make Checks Payable to: SLSA**

**Mail reservation to:**

Paula Lockard, CCLS  
McDonough, Holland & Allen, PC  
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Sacramento, CA 95814  
Tel: 916-403-2531/Fax 916-444-8334  
email: [plockard@mhalaw.com](mailto:plockard@mhalaw.com)

***If you cannot attend this event but are interested in membership, please call 916-446-4254.***

***Visit our website: <http://www.slsa.org>***

***\* Register by March 22; \*\* No shows will be billed.***