

# Sacramento Legal Secretaries Association



**VIRTUAL [Zoom]**

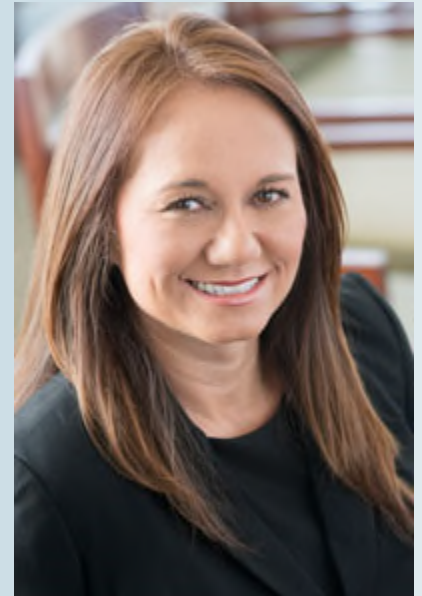
## **General Membership Meeting**

**Thursday, February 17, 2022, at 6:00 p.m.**

**Zoom session opens at 5:30 p.m. for meet and greet**

### **Motion Practice**

Lisa M. Cox with Gomez Trial Attorneys, will provide practical tips for calendaring, preparation of charts, and checklists for different types of motions. Preparation of Ex-Parte applications and substantive motion shells, preparing exhibits, hearing binders, and preparing for motion hearings. This lecture is pre-recorded.



**Guest Speaker:**

**Lisa M. Cox**

**Senior Litigation Paralegal – Gomez Trial Attorneys**

**MCLE & CCLS Credit:** Sacramento Legal Secretaries Association is a local association of Legal Professionals, Incorporated, an approved provider, and certifies that this activity has been approved for maximum continuing legal education credit in the amount of **1.00 hours** by the State Bar of California.

#### **Registration Fee:**

**\$10 SLSA Members and Non-Members**

**RSVP by Wednesday, February 16, 2022**

#### **Two Way to Register:**

- **Online at [www.slsa.org](http://www.slsa.org) under "Events" (Preferred) - pay by credit card or check**
  - **Via Email to [reservations@slsa.org](mailto:reservations@slsa.org) and pay by check**

**A link and instructions for access to the virtual meeting will be emailed upon receipt of your registration.**

#### **Make checks payable to "SLSA" and mail to:**

**Christie Kaelber, Registration Chair  
c/o Diepenbrock Elkin  
555 University Avenue, Suite 200  
Sacramento, CA 95825  
[ckaelber@diepenbrock.com](mailto:ckaelber@diepenbrock.com)**

*\*Cancellations must be received 48 hours in advance for a refund. No-Shows will be billed.*

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